Application for Outdoor Education Field Trips 2008-09

WE SUGGEST PHOTOCOPYING THIS APPLICATION
SO YOU WILL ALWAYS HAVE A BLANK FORM FOR FUTURE TRIPS.

Please use a **separate** application for each **field trip location** or **group of 65 (35 for ski trips)**.

School		Phone Number	
Address	City		Zip Code
Teacher/Contact Person #1 Mr. Miss Ms. Mrs.	Grade Level	No. of Students	No. of Teachers & Chaperones
E-mail address:			
Teacher/Contact Person #2 Mr. Miss Ms. Mrs.	Grade Level	No. of Students	No. of Teachers & Chaperones
Do you have any exceptional education students? If yes, specify (LD, ED, CD, etc.) and number. If no, write "none".		**TOTAL ATTENDING:** **Students, Teachers & Chaperones** (Minimum - 15 / Maximum - **65**) (Ski Trips Maximum - **35**)	
Regular School Day Arrival Time:	Regular School Day Dismissal Time:		

Month(s) Desired
(Indicate 1st, 2nd & 3rd Choice): ___ September ___ October ___ November ___ December ___ January ___ February ___ March ___ April ___ May ___ June

Day(s) of the Week Desired
(Indicate 1st, 2nd & 3rd Choice): ___ Monday ___ Tuesday ___ Wednesday ___ Thursday ___ Friday

If your desired dates are taken, may we place your group on a different day? O Yes O No

Specific Days or Dates **NOT DESIRED**:

Please check ☒ the appropriate payment for your school.

Do NOT send in payment with application.
You will be billed appropriately.

O **MPS or school within city limits of Milwaukee:** Our school agrees to pay the administrative cost of $40.00 per field trip and will send the admission payment within three weeks after receiving the confirmation letter. We are also responsible for the bussing fees.

O **School outside city limits of Milwaukee:** Our school agrees to pay admission at the cost of $2.00 per person ($3.00 per person at Oak Ridge Farm), including teachers and chaperones, and will send the admission payment within three weeks after receiving the confirmation letter. We are also responsible for the bussing fees.

Please check ☒ your field trip choice. One field trip location OR group of 65 (35 for ski trips) per form please.

O Hawthorn Glen — Grades: K3 - 6

Nature Center (Sep. - Nov. & Mar. - May)

- O **Session #1:** 9:00 AM - 11:30 AM
- O **Session #2:** 11:30 AM - 2:00 PM

Program Choice (only one): _____

Lunch Choice: O Bag Lunch O Cookout O No Lunch

--- OR ---

Cross-Country Skiing or Tobogganing (Dec. - Feb.)

(Grades: 1 - 6) (Grades: K3 - 1)

- O **Session #1:** 9:00 - 11:15 AM (No lunch time available.)
- O **Session #2:** 11:45 - 2:00 PM (No lunch time available.)

O Oak Ridge Farm — Grades: Preschool - 4

Arrival Time: _____ **Departure Time:** _____

(Program Time: 4 hours or less between 9:00 AM and 2:30 PM)

Special Interest: _____

Lunch Choice: O Bag Lunch O No Lunch
O Cookout (not available Nov. - Mar.)

O Palmyra Camp — Grades: K5 - 8

Arrival Time: _____ **Departure Time:** _____

(Program Time: 4 hours or less between 9:00 AM and 2:30 PM)

Program Choice (only one): _____

Lunch Choice: O Bag Lunch O Cookout O No Lunch

O Planetarium Program — Grades: 2 - 8

Program Choice (only one): _____

O Hamilton (Tuesdays)*
- O 9:00 - 10:15 AM
- O 10:30 AM - 11:45 AM
- O 12:00 - 1:15 PM

O Madison (Thursdays)*
- O 9:00 - 10:15 AM
- O 10:30 AM - 11:45 AM
- O 12:00 - 1:15 PM

* Nov. - Apr. only & No lunch time available.

O Whitnall Park (Picnic Shelter #8) — Grades: 2 - 8

Arrival Time: _____ **Departure Time:** _____

(Program Time: 4 hours or less between 9:30 AM and 1:30 PM)

Lunch Choice: O Bag Lunch O Cookout O No Lunch

SEND COMPLETED APPLICATION TO:

Via U.S. Mail:
MILWAUKEE RECREATION
Outdoor Education
2414 West Mitchell Street
Milwaukee, WI 53204-3025

Via MPS School Delivery:
MILWAUKEE RECREATION
Outdoor Education

Via Fax: Outdoor Education
414/647-6079
(MPS schools please use 76079)

Do **NOT** fax and send a hard copy of your application!
It will result in doubleBooking your group.

FOR OFFICE USE ONLY

Date Application Received

M T W TH F

Day of Trip

Date of Trip

Time of Trip

Fees Due

Date Payment Due